

**Minutes of the MSPE St. Louis Chapter
Chapter Board of Directors Meeting
August 30, 2019 Meeting and Conference Call**

1. **CALL TO ORDER** – Mike B called the meeting to order at 7:33 am. A quorum was reached.

2. Roll Call

<u>Board of Directors</u>		8/30/2019		
President	Mike Buechter	X		
President Elect	Rebecca Losli	X		
Treasurer	Allison Morris	X		
Secretary	Michael Rademacher	X		
Past President	Josh Crews	X		
Chapter Director	Adam Zuroweste			
Chapter Director	Erin Jearls	X		
Chapter Director	Marc Eshelman	X		
Chapter Director	Bently Green	X		
Chapter Director	Lisa Cheng	X		
Chapter Director	Jennifer Kuchinski	X		
State Director	Kathy French	X		
TOTAL BOD PRESENT		11		
-				
Others –				
Ron Black		X		
Zach Engleman		X		
Bailey Manula		X		

1. Approval of minutes from May 31st 2019 meeting.

Marc moved to approve minutes, Rebecca seconded, minutes were approved.

2. President’s report – Mike.

Mike has shared the roster of chapter positions.

Next meeting will be Thursday September 19th, from 8-10 at the engineering center. That meeting will be utilized as a planning session for the chapter.

The president’s workshop is the 13th, Mike, Rebecca, and Ron Black plan to attend.

- 3. Vice-Presidents Report reports for chapter – Rebecca L.**
Rebecca is working to update the chapter history and leadership manual for distribution by our September meeting.
Action Item: Rebecca to provide updated documents to Mike, Mike to add by-laws and share prior to September meeting.
Rebecca has a dues check from state she will be giving to Allison.
- 4. Treasurer’s reports for chapter – Allison M.**
New banner is the only expense for the previous month.
Audit completed July 12th. Currently the records are kept on a flash drive and in hard copy. It was recommended the chapter investigate utilizing a cloud service for record storage. Action Item: Allison M. to investigate this option with Bob Becnel.
- 5. Proposed Budget – Allison M.**
Allison went over budget previously sent out for review. No comments on proposed budget. Kathy moved to approve budget, Rebecca seconded, budget is approved.
- 6. Engineers Club – Rebecca L.**
The engineers club has formed a committee to evaluate future building locations.
- 7. State Directors Report – Kathy F.**
Bylaws can be changed at any time by chapter vote.
- 8. Department of Membership – Mike B.**
Action Item: Bently to set up membership discussion with Bailey Manula, Mike Buechter, Rebecca Losli, Blake Murray (MSPE Staff), and Jeffery Sommer (MSPE Membership Committee Chair).
- 9. Awards Banquet – Mike B.**
Action Item: Buechter to follow up with engineers club to update date of awards banquet to the 21st.

Next Meeting: Next meeting is Thursday September 19th

Meeting was adjourned at: 8:11 am