

**Minutes of the MSPE St. Louis Chapter
Chapter Board of Directors Meeting
November 22, 2019 Meeting and Conference Call**

1. **CALL TO ORDER** – Mike B called the meeting to order at 7:35 am. A quorum was reached.

2. **Roll Call**

| <u>Board of Directors</u> | | 8/30/2019 | 10/25/2019 | 11/22/2019 |
|---------------------------|--------------------|-----------|------------|------------|
| President | Mike Buechter | X | | X |
| President Elect | Rebecca Losli | X | X | X |
| Treasurer | Allison Morris | X | X | X |
| Secretary | Michael Rademacher | X | X | X |
| Past President | Josh Crews | X | | |
| Chapter Director | Adam Zuroweste | | | |
| Chapter Director | Erin Jearls | X | X | X |
| Chapter Director | Marc Eshelman | X | X | X |
| Chapter Director | Bently Green | X | X | X |
| Chapter Director | Lisa Cheng | X | | |
| Chapter Director | Jennifer Kuchinski | X | | |
| State Director | Kathy French | X | X | X |
| TOTAL BOD PRESENT | | 11 | 7 | 8 |
| - | | | | |
| Others – | | | | |
| Ron Black | | X | | X |
| Zach Engleman | | X | X | X |
| Bailey Manula | | X | X | |
| | | | | |

1. **Approval of minutes from previous meeting.**

Mike B. motioned for the minutes of the 10/25/19 meeting to be approved with the change of the call to order being by Rebecca. Seconded by Rebecca. Minutes approved as amended.

2. **President’s report –Mike B.**

Mike attended state society meeting, noted that there were no St. Louis speakers, solicited membership to be on the look out for speakers. Action item:

Mike R. to send previous meeting minutes and treasurer's reports to state to get posted to website.

3. Vice-Presidents Report reports for chapter – Rebecca L.

None.

4. Treasurer's reports for chapter – Allison M.

Tax returns submitted last week, no expenses or income this month. Allison mailed both copies to the MSPE office for record. See treasurer's Report.

5. Department of Administration – Marc Eschelman

None.

6. Department of Membership – Bently G.

Bently met with Mike, Bailey, and Rebecca this week. We need to define what MSPE brings to new members. Action Item: Bently to provide meeting report

7. Department of Programs – Mike B.

Program set-up is complete for January, encourage participation, see flyer. Co-presentation with MWEA, but we will not be splitting the revenue.

Kathy is reaching out to the county, the county is non-responsive, this has happened in prior years-no program in December.

Goal is to have programs advertised 3 months in advance.

Action Item: Rebecca and Bently to get advertisements for February/March programs.

8. Public Relations – Mike B.

Sean Martin is helping Adam Zuroweste with newsletter. Mike B. met with Sean and Adam, discussed creating a linkedin account.

9. Department of E-Week – Rebecca.

Looking for nominees for awards banquet. Bently has received several nominees recently. Action item: Bently to send out open nominee spots, start advertising banquet.

10. State Director – Kathy.

No Report

11. Old Business – Mike B.

Working on document retention policy.

12. New Business – none

13. Good of Society -Ron Black

Government relations committee has a meeting in beginning of December, meeting with Mark Roads (MSPE's paid lobbyist). Working with other organizations on PE lobby day, date TBD. Action Item: Ron Black to follow up with information on MSPE's updated insurance policy.
Action Item: Mark to work with ACEC on splitting costs for upcoming event.

Next Meeting: Next meeting is December 20th.

Meeting was adjourned at: 7:58 am